




10620 TREENA ST SUITE 230, SAN DIEGO, CA 92131

TOLL FREE NUMBER: 1-800-889-7850 

OFFICE LINE: 619-791-6176 

# APOSTILLE/AUTHENTICATION ORDER FORM

## PERSONAL INFORMATION

LAST NAME:

FIRST NAME:

COMPANY NAME: (IF YOU REPRESENT BUSINESS)

## YOUR ADDRESS

HOUSE #, STREET NAME:

APT. #  STATE/PROVINCE:  ZIP/POSTAL CODE:  COUNTRY:

EMAIL ADDRESS:  TELEPHONE:

## SHIPPING DETAILS – FOR REQUESTS BY MAIL

(WE USE FEDEX IN THE U.S. IF YOU INDICATE A PO BOX, THEN WE WILL USE USPS).

SAME AS THE MAILING ADDRESS ABOVE?  YES OR NO  THEN INDICATE BELOW

ADDRESS WHERE TO RETURN THE DOCUMENTS  RESIDENTIAL  BUSINESS

NAME OF RECIPIENT:

HOUSE #, STREET NAME:

APT. #  STATE/PROVINCE:  ZIP/POSTAL CODE:  COUNTRY:

EMAIL ADDRESS:  TELEPHONE:

## INFORMATION ABOUT YOUR DOCUMENTS

COUNTRY WHERE THE DOCUMENTS ARE GOING TO BE USED:

DOCUMENT TYPE:  TOTAL NUMBER OF DOCUMENTS:


I AM REQUESTING:  APOSTILLE  AUTHENTICATION  LEGALIZATION  IF OTHER, BELOW

PROCESSING TYPE:  STANDARD PROCESSING  RUSH PROCESSING (ADD \$100 / PER STATE)

\* DEPENDING OF THE STATE



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SCAN AND EMAIL COPIES (OPTIONAL) THIS SERVICE MUST BE ORDERED WHEN YOU PLACING YOUR ORDER:

SCAN APOSTILLE PAGE – FREE  EMAIL SCAN OF THE COMPLETED DOCUMENT BEFORE RETURN SHIPPING \$20

COST OF SHIPPING TO A FOREIGN COUNTRY:  ESTIMATED TOTAL COST:

**I ACKNOWLEDGE THAT I PROVIDED CORRECT INFORMATION, I HAVE READ AND AGREE TO TERMS AND CONDITIONS ON THE GLOBAL APOSTILLE'S WEBSITE**

## YOUR SIGNATURE

### PAYMENT INFORMATION

MAKE PAYMENTS PAYABLE TO "APOSTILLE NEAR ME"

PLEASE CHOOSE YOUR PAYMENT OPTION:



MONEY ORDER



WESTERN UNION



PAYPAL



CASHIER'S, PERSONAL OR BUSINESS CHECK



CREDIT CARD



ZELLE



BANK TRANSFER, ADD \$25

NAME ON THE CREDIT CARD:

IF BUSINESS CARD, COMPANY NAME:

CREDIT CARD NUMBER:

CVV  EXPIRATION DATE (MM/YYYY):

**(ON YOUR BANK STATEMENT THE CHARGE WILL APPEAR FROM MULTICHOICE GROUP, INC)**

#### CREDIT CARD BILLING ADDRESS:

SAME AS THE MAILING ADDRESS ABOVE?  YES OR NO  THEN INDICATE BELOW

HOUSE #, STREET NAME:

APT. #  STATE/PROVINCE:  ZIP/POSTAL CODE:  COUNTRY:


EMAIL ADDRESS:  TELEPHONE:

I  (YOUR NAME), HEREBY AUTHORIZE GLOBAL APOSTILLE TO CHARGE MY ACCOUNT IN THE AMOUNT OF \$  TO PROCESS APOSTILLE AND/OR AUTHENTICATION REQUESTS FOR MY DOCUMENTS.



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I UNDERSTAND THAT THIS PAYMENT IS NON-REFUNDABLE. THE REFUND WILL ONLY BE ISSUED IF GLOBAL APOSTILLE IS UNABLE TO OBTAIN AN APOSTILLE OR IF I CANCEL MY REQUEST IN WRITING (BY FAX OR EMAIL) BEFORE GLOBAL APOSTILLE BEGINS PROCESSING MY DOCUMENTS

SIGNATURE OF PERSON AUTHORIZING PAYMENT:

DATE: (MM/DD/YYYY):

**MAIL TO THE ADDRESS AT THE TOP OF THE FORM**

1. THIS COMPLETED APOSTILLE/AUTHENTICATION REQUEST FORM
2. LETTER OF AUTHORIZATION FOR EMBASSY/CONSULATE LEGALIZATION (WE WILL PROVIDE IF APPLICABLE)
3. ORIGINAL DOCUMENT(S)
4. PHOTOCOPY OF THE APPLICANT'S PASSPORT OR A U.S. DRIVER'S LICENSE
5. PAYMENT MADE PAYABLE TO "APOSTILLE NEAR ME"

**More Information :**

-  10620 Treena St Suite 230, San Diego, CA 92131
-  Toll Free Number: 1-800-889-7850
-  Office Line: 619-791-6176
-  [www.apostillenearme.com](http://www.apostillenearme.com)

\_\_\_\_\_  
YOUR SIGNATURE

**THANK YOU**

# APOSTILLE RATE SHEET

Updated Nationwide Apostille Pricing & Requirements

## **FBI Apostille**

Rush \$295 • 10–12 business days

Standard \$195 • 4–5 weeks

Original FBI PDF/result required

## **Social Security Coverage Certificate**

Rush \$295 • 10–12 business days

Standard \$195 • 4–5 weeks

Upload clean clear photocopy

## **Birth / Marriage / Death Certificates**

\$295 first document

\$195 each additional document

Original required • FedEx label provided

## **Divorce Decree**

\$349 • Original required • FedEx label provided

# ADDITIONAL DOCUMENT SERVICES

## Diplomas / Transcripts

\$249 per document

Affidavit created, notarized, and apostilled

Upload clean photocopy or PDF

## Certificate of Good Standing

\$195–\$349 depending on issuing state

Upload clean clear photocopy

## Articles of Incorporation

\$195–\$349 depending on issuing state

Upload clean clear photocopy

## Social Security Benefit Letter

\$249 • Upload clean clear photocopy

## Social Security Verification Letter

\$249 • Upload clean clear photocopy

## Tax Documents

\$249 • Upload clean clear photocopy

## Power of Attorney

\$295 • Notarized original required

FedEx label provided

**Final pricing depends on document review and state requirements.**